



Hilton

Minneapolis

2009 ELECTRICAL ORDER FORM

Today's Date: _____
 Function Name: _____
 Contact Person: _____
 Company: _____
 Address: _____
 Telephone / Fax: _____

Installation Date: _____
 Installation Time: _____
 Removal Date: _____
 Removal Time: _____
 Meeting Room: _____
 and/or Booth #: _____
 Hilton Contact: _____

ELECTRICAL SERVICE PROVIDED TO THE BOOTH

<u>Service</u>	<u>Type</u>	<u>Charge</u>	<u>Quantity</u>	<u>Charge</u>
120v	20AMP	\$75.00	_____	_____
208v	20A - 100A 1 phase	\$120.00	_____	_____
208v	60A 3 phase	\$200.00	_____	_____
208v	100A 3 phase	\$330.00	_____	_____
208v	200A 3 phase	\$650.00	_____	_____
208v	400A 3 phase	\$1,200.00	_____	_____

Less than 24 hour notice, additional charge of \$50.00 will apply.

LIGHTS

1000w	Spotlight	\$45.00	_____	_____
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ADDITIONAL SERVICES

Extension Cords

Single Extension Cord	\$15.00	_____	_____
6 Receptacle Surge Suppression (must order (1) 120v - 20A service)	\$25.00	_____	_____

<u>Banner Hanging Charges (Sundry)</u>	\$6.50 per linear foot (\$20 minimum)	_____ ft.	_____
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Total _____
 Late fee, if applicable _____
 7.78% Tax _____
 Grand Total _____

Special Instructions _____

For special electric needs, contact PROPERTY OPERATIONS at 612-376-1000 extension 3102.

_____ Customer Signature

_____ Date

To request a receipt

E-Mail Address _____ or
 Fax: _____ and
 Phone: _____

Method of Payment

_____ Check _____
 _____ Credit Card _____ Expiration _____
 _____ Master Account _____

Credit cards will be charged 7-10 days prior to function to verify approval for services requested.
Please mail checks to address provided above.

Routing to: Finance Event Services Property Operations
 O or P:\FORMS\Electrical Form